

V9 VALIDATION REQUIREMENTS:

APPLICATIONS FOR PRIOR NOTIFICATION OF PROPOSED DEVELOPMENT BY TELECOMMUNICATIONS CODE SYSTEM OPERATORS

The following form should be completed with your application to ensure all the required information is submitted. Failure to submit any of the requirements will render your application invalid and it will not be registered.

Where an application is not accompanied by 'Local list' requirements a written justification must be produced by a suitably qualified person(s) giving reasons why it is not appropriate in that particular circumstance. In such cases the Council will consider the justification and where it is agreed, the application will be registered. However, if insufficient justification is provided, the Council will declare the application invalid and provide written reasons for the decision.

The list of local requirements is not exhaustive and the local planning authority can still request further information post-validation. Accordingly, an application can still be declared valid and then refused on the grounds of inadequate information.

Supplementary Guidance is available on the Council website which gives more detail of these requirements.

**TICK or
CROSS**

1. FORMS

For applications for Prior Notification of proposed development by telecommunications code system operators the Council encourages the use of the appropriate Standard Application Form however a written description of the proposed development is acceptable in accordance with Part 24 of Schedule 2 to the Town and Country Planning (General Permitted Development) Order 1995.

Correct National Standard Application Form (**original and 3 copies unless submitted electronically**)

All signed and dated

All relevant questions answered correctly

2. PLANS

Original and 3 copies of all plans and drawings necessary to describe the subject of the application. All detailed drawings should include a scale bar where appropriate.

Location Plan at a scale of 1:1250 or 1:2500 to show:	The direction of North	
	Application site edged red/other land owned by the applicant edged blue	
	The proposed location	
	Wherever possible, at least 2 named roads and surrounding buildings	

3. OTHER INFORMATION

Evidence that the developer has given notice of the proposed development in accordance with A.3(1) of Part 24 of Schedule 2 to the General Permitted Development Order 1995.

Where the proposed development consists of the installation of a mast within three kilometres of the perimeter of an aerodrome evidence that the developer has notified the Civil Aviation Authority, the Secretary of State for Defence or the Aerodrome operator in accordance with A.3(2) of Part 24 of Schedule 2 to the General Permitted Development Order 1995.

4. FEE

Appropriate fee. For guidance refer to Circular 04/2008: Planning Related Fees.

5. LOCAL REQUIREMENTS

A signed declaration that the equipment and installation has been designed to be in full compliance with the requirements of the radio frequency (RF) public exposure guidelines of the International Commission on Non-Ionizing Radiation Protection (ICNIRP).

The local planning authority encourages applicants to submit details in line with those outlined in paragraphs 70-82 of the Code of Best Practice on Mobile Phone Network Development. This includes the additional information identified in the Supplementary Information Template as set out in Annex F of the above document.

Notes/Explanation: (Please add any further comments to support the above submissions)